

PROCEDURES		ACTIVITIES		MATERIALS	TIME
P L A N 	STAGE Beginning the lesson <ul style="list-style-type: none"> • Warm up • Review work covered in previous lesson • Inform pupils of lesson aims 				
	Activity cycles	PLAN DO REVIEW	Provide a context. Familiarize topic. Activate prior knowledge. Motivate. Introduce and practise new language. Explain purpose of activity/task.	Children do activity/task and experiment with and use target language. Teacher monitors and helps as necessary.	Children consolidate language from previous stage by extending and personalizing. Teacher runs review session to evaluate activity and performance.
		Activity cycle 1			
		Activity cycle 2			
		Activity cycle 3			
R E V I E W 	Ending the lesson <ul style="list-style-type: none"> • Round up, review and summarize lesson • Set homework • Routine fun activity 				

Fig. 46 Lesson planning/record sheet: procedures

How to Develop a Lesson Plan

Overview: To begin, ask yourself three basic questions:

1. Where are your students going?
2. How are they going to get there?
3. How will you know when they've arrived?

Then begin to think about each of the following categories that form the organization of the plan. While planning, use the questions below to guide you during each stage.

Goals

1. What is the purpose, aim, or rationale for the lesson?
2. What do you want or expect students to be able to do by the end of the lesson?
3. How does the lesson tie in with the course framework?

Prerequisites

1. What must students be able to do before this lesson?
2. How will you make connections to what students already know (i.e. their background knowledge)?

Materials

1. What materials will be needed?
2. How familiar are you with the content?
3. How will the materials be used?
4. How much preparation time is required?
5. How will you instruct students to use these materials?

Lesson Procedure – Introduction

1. How will you introduce the ideas and objectives of this lesson?
2. How will you get students' attention and motivate them in order to hold their attention?
3. How can you tie lesson goals with student interests and past classroom activities?
4. What will be expected of students?

Lesson Procedure – Main Activity

1. What is the focus of the lesson?
2. What does the teacher do to facilitate learning, manage the various activities, and sustain interest?
3. How can this material be presented to ensure each student will benefit from the learning experience?

Closure/Conclusion

1. What will you use to draw the ideas together for students at the end?
2. How will you provide feedback to students to correct their misunderstandings and reinforce their learning?

Follow-up Lessons/Activities

1. What activities might you suggest for enrichment and remediation?
2. What lessons might follow as a result of this lesson?

Assessment/Evaluation

1. How will you evaluate the goals that were identified?

How will students demonstrate that they have learned and understood the goals of the lesson?